



## CHARITY GRANT APPLICATION FORM

The Trust welcomes applications from organisations in the London boroughs of Kensington & Chelsea and Fulham & Hammersmith. The primary focus of the Trust is to **benefit young people** with an emphasis on education, health and personal development (which includes the arts and sports).

Awards made are to one-off donations from £500 up to £3,000, although the Trust will occasionally consider more for projects of special merit. Preference will be given to larger donations, as they often have more impact and longer term benefits than smaller ones and organisations which have already raised a percentage of funds from other sources.

### SECTION 1 - CHARITY/ORGANISATION

NAME OF ORGANISATION/CHARITY:

ADDRESS:

TEL NO:

FAX NO:

EMAIL:

CHARITY REG NO. (if applicable):

CONTACT NAME:

CONTACT ADDRESS If different from above:

Please give a brief summary of the aims and objectives of your charity/organisation including the geographical areas you support (continue on separate sheet if necessary)

## SECTION 2 – FINANCE

Please give details of how the donation you are seeking will be utilised and the benefits it will bring  
(continue on separate sheet if necessary)

Amount Requested: £

Breakdown of costs:

(Please be specific as to the exact costs that will be utilised by the grant, as this will speed up the application process)

Is this the total amount required? (please tick the appropriate box)    Yes                     No                   

If not, please indicate how you are intending to raise the remaining balance and from what sources

If applicable, please give details of other sources of income raised or committed so far

CHEQUE PAYABLE TO:  
(IF YOUR APPLICATION IS SUCCESSFUL)

**ADDITIONAL INFORMATION**

If applicable, please attach your most recent annual report and accounts as well as any additional documents and background information which you feel may support this application

**Signed**.....                    **Name in Print** .....

**Position**.....                    **Date**.....

*Signatory must be a Trustee or a representative of senior management.*

**Thank you. Please return this form to:**

**Beth Casely**  
**Corporate Communications Executive**  
**The Earls Court & Olympia Charitable Trust**  
**Earls Court Exhibition Centre**  
**London SW5 9TA**  
**Tel: 020 7370 8113    Fax: 020 7370 8223**  
**CHARITY REGISTRATION NUMBER: 1091254**

Whilst the Trust seeks to promote its work to other organisations that may benefit from the Trust's funding, it will always respect the privacy of the members of the charities and organisations involved. Where visits are made to organisations, all representatives of EC&O will be members of staff who have photo identification and have undergone reference and background checking. Where photographs have been taken for publicity purposes, none of these will be released without the prior verbal consent for adults, or for children under sixteen a written release form signed by their parent or guardian.